



## Employee Application

Name \_\_\_\_\_

Telephone Number \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_ How Long? \_\_\_\_\_

Previous Address \_\_\_\_\_ How Long? \_\_\_\_\_

Desired Wage \_\_\_\_\_

Position Applying for \_\_\_\_\_

List any friends or relatives who work for this company \_\_\_\_\_

\_\_\_\_\_

A driving record and criminal background check will be obtained as well as being subjected to a random drug test.

\_\_\_\_\_  
Signature Date

### Education

School Name Location Years attended Degree received Major \_\_\_\_\_

Other trainings, certifications or licenses held:

### Physical Requirements:

- Standing or sitting for long periods of time
- Walking Prolonged distances
- Must be able to lift 50lbs or more
- Will be exposed to the elements
- Must be able to walk on uneven surfaces
- Must be able to climb in and out of equipment
- Must be able to travel out of town

Is there anything that prevents you from performing these Physical Requirements?

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Are there any medications you take that may prevent you from performing these Physical Requirement? \_\_\_\_\_

### General Information

Are you a U.S. Citizen?  Yes  No

Have you ever been convicted of a felony?  Yes  No

If selected for employment are you willing to submit to a pre-employment drug screening test?  Yes  No

Do you have a valid driver's license?  Yes  No Do you hold a current CDL?  Yes  No Are you available for overnight, out of town work trips throughout the weekdays?  Yes  No Please describe your work availability throughout a normal week: \_\_\_\_\_

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**Experience** Please list the Microsoft programs that you are familiar with.

\_\_\_\_\_

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Do you have customer service experience? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please describe \_\_\_\_\_

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What is your experience in truck, tractor and trailer maintenance? \_\_\_\_\_

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### Employment

Employer: \_\_\_\_\_ Dates Employed: \_\_\_\_\_

Location: \_\_\_\_\_ Pay rate: \_\_\_\_\_

Position: \_\_\_\_\_

Duties performed: \_\_\_\_\_

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Supervisor's name and title: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Employer: \_\_\_\_\_ Dates Employed: \_\_\_\_\_

Location: \_\_\_\_\_ Pay rate: \_\_\_\_\_

Position: \_\_\_\_\_

Duties performed: \_\_\_\_\_

Supervisor's name and title: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

- I certify that all answers given herein are true and complete to the best of my knowledge
- I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.
- In the event of employment, I understand that false or misleading information given in my application or interview may result in discharge.

\_\_\_\_\_  
Signature Date